



## Stevenage Sporting Futures Team RISK ASSESSMENT

ACTIVITY / SITUATION: <b>Leadership Day</b>			Persons at Risk					NOTES ON RISK RATES:	Risk Rate			
SITE LOCATION: <b>Barnwell Leisure Centre (Upper Site)</b>			Employees	Students	Other Users	Contractors	Public	SEVERITY:	Severity	Likelihood	Risk level (after control measure)	
RISK ASSESSMENT REF: <b>LPT23</b> SHEET: <b>1 of 2</b>								LIKELIHOOD:				
REVIEW DATE: SEPTEMBER 2023 NEXT REVIEW DATE: SEPTEMBER 2024								RISK LEVEL: H – High M – Medium L – Low				
ASSESSOR: REGAN CAROLAN / CONNOR MORAN								<b>PRECAUTIONS AND CONTROLS</b>				
ACTIVITY/ HAZARD	Haz No.	IDENTIFIED RISK										
Equipment	1	Injuries due to faulty equipment	✓	✓				All equipment is checked prior to use. Any equipment which becomes defective during the session will be reported to the session leader and will be dealt with appropriately.	C	3	L	
Physical Activity sessions	2	Injury through contact with other children / Colleague	✓	✓				All sessions are carefully supervised by members of staff/apprentices, contact during the sessions are kept to a minimum. If children do come into contact with each other or staff, appropriate first aid will be administered, if required.	C	3	L	
Injury through physical activity/games	3	Injury through tripping, falling, banged heads, running into other participants & pulled muscles.		✓				Ensure children are warmed up before any physical activity. Children to stay within designated areas while completing physical activities.	C	3	L	
Use of cleaning products	4	Allergic reaction to wipes Ingestion of COSHH substance by child	✓	✓				Children will not come in contact with any cleaning products, other than hand soap. If an allergic reaction occurs, appropriate first aid will be administered, if required	C	3	L	
Electronic equipment cables	5	Injury through tripping over wires / damage to electronic equipment	✓	✓	✓			All electronic equipment will be sectioned off from all children. Cables will be covered with mats. Staff will be advised not to walk through the electronic equipment area.	B	3	L	

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Boiling water	6	Injury through boiling water spilling out of cup or kettle	✓		✓		Ensure that users are made aware of the dangers of boiling water. If an injury does occur, appropriate first aid action will be administered, if required. Hot drinks will not be permitted near the activities taking place in the sports hall.	B	2	L
Members of public entering the building.	7	A member of the public attempting to enter the building or the rooms that the schools are in.	✓	✓	✓		Ensure that all adults entering the area are wearing SSFT high vis jackets to ensure only school staff are in the vicinity. Members of staff escort the children to the toilets.	B	3	L
Fire Escape	8	Children or parents exiting the door inappropriately. Blocking the exit with equipment.		✓		✓	Reminder to use the main exit doors and to keep the exit clear at all times	C	2	L
Unaccompanied children leaving the event without school supervision	9	Children leaving unaccompanied or with an adult not in direct supervision. Child exiting into carpark and not looking.		✓		✓	Briefing for school staff to ensure all children have designated meeting point for school and are not allowed to leave without prior agreement from school staff should a parent come to collect them from the venue	C	1	L