

# Risk Assessment Document

<b>Location:</b>	Stevenage Rugby Club, 22 North Road, Stevenage, SG1 4BB	<b>Assessment No:</b>	N/A
<b>Risk Assessor (Name):</b>	Regan Carolan	<b>Service Delivery Unit:</b>	N/A
<b>Entered on central database by:</b>	N/A	<b>Date:</b>	April 2023
<b>Work Activity for assessment:</b>	KS2 Tag Rugby Festival	<b>Telephone:</b>	01438 747324
<b>Notes/additional information:</b>	N/A		
<b>Review Date:</b>	April 2024	<b>By:</b>	Regan Carolan

**RISK ASSESSMENT GUIDE:** The assessment of risk is based on the probability of an event occurring that constitutes a risk to an individual, the environment or the Council.

**THE RISK EXPOSURE IS BASED UPON TWO FACTORS – SEVERITY (sev) AND LIKELIHOOD (like).**

SEVERITY (sev)	=	WORST CREDIBLE OUTCOME FROM THE HAZARD		=	
Major	=	Death	e.g. multiple or single death including fatal disease	=	5
High	=	Severe permanent injury	e.g. paralysis, loss of limbs, blindness, chronic diseases	=	4
Medium	=	Permanent injury	e.g. partial disablement, loss of digits, deafness, sight impairment	=	3
Moderate	=	Temporary injury	e.g. fractures, non-fatal acute diseases, acute back injuries, deep cuts	=	2
Low	=	Minor injury	e.g. minor cuts and bruises, irritation to eyes, skin, respiration	=	1

  

LIKELIHOOD (like)	=	OF AN ACCIDENT/INCIDENT OCCURRING		=	
High	=	Almost Certain	e.g. the adverse event which could result in accident/incident will occur almost every time	=	5
High /medium	=	Very likely	e.g. the adverse event which could result in accident/incident will occur most times	=	4
Medium	=	Likely	e.g. the adverse event which could result in accident/incident will occur regularly	=	3
Low	=	Possible	e.g. the adverse event which could result in accident/incident could occur	=	2
Very low	=	Unlikely	e.g. the adverse event which could result in accident/incident will occur rarely, if ever	=	1

**RISK SCORE**

The risk score is **SEVERITY x LIKELIHOOD**

e.g. a possible regular occurrence of permanent injury would be **high/medium frequency x medium severity** i.e. **4 x 3 = 12**

- A high risk score will fall between **12 and 25** inclusive. Enter as **H**
- A medium risk score will fall between **6 and 10** inclusive. Enter as **M**
- A low risk score will fall between **1 and 5** inclusive. Enter as **L**

<b>SEVERITY</b>	5	L	M	H	H	H
	4	L	M	H	H	H
	3	L	M	M	H	H
	2	L	L	M	M	M
	1	L	L	L	L	L
		1	2	3	4	5
		<b>LIKELIHOOD</b>				

Work Activity /Task/ Work Area	Significant Hazards (what has the potential to cause harm)	Risk (adverse effects)	Persons at Risk	Base Risk Assessment (no controls in place)				Existing Control Measures (what is already in place)	Remaining Risks (existing controls in place)				Required Action (Further control to be introduced)	By When (dd/mm/yy)	By Whom (Job Title/Name)	Done
				Severity (sev)	likelihood (like)	score (sev x like)	H M L		severity (sev)	likelihood (like)	score (sev x like)	H M L				
Pitches	Playing the game and inadvertent contact	Injury to upper limbs and neck  Death	Participants	5	2	10	M	Rules remind all participants to refrain from contact unless pulling off tag, in which case the tag should only be touched.	4	2	8	M	Rules enforced throughout	Rules given prior to event and enforced throughout		
All areas	Dog Faeces	Disease (Toxicera)	Participants Members of the public Staff	3	3	9	M	Visits cleansing operative throughout the day  Inspection of key areas prior to event by Event Co-ordinator  Bins well positioned throughout the site to aid disposal	3	2	6	M	Patrol of activities throughout the event and speaking to people seen to leave dog faeces.	On the day		
All areas	Litter	Cuts, grazes and lacerations  Puncture wounds	Participants Members of the public Staff	3	3	9	M	Visits cleansing operative throughout the day  Inspection of key areas prior to event by Event Co-ordinator  Bins well positioned throughout the site to aid disposal	3	1	3	L	None			
All areas	Needles and drug related paraphernalia	Cuts, grazes and lacerations  Puncture wounds  Disease	Participants Members of the public Staff	4	2	8	M	Visits cleansing operative throughout the day  Inspection of key areas prior to event by Event Co-ordinator	4	1	4	L	None			
Pathways / Activity areas	Large crowds  Cycles  Skateboards	Personal injury  Crushing  Trampling	Participants Members of the public Staff	4	2	10	M	Adequate marshals around the park  Activity areas well spaced out  Qualified first aiders on site	4	1	5	L	None			

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All areas	Animal attacks Animal bites	Puncture wounds Lacerations Death	Participants Members of the public Staff	5	2	5	M	Qualified first aiders on site  Adequate marshalls around the course to stop dogs from getting onto the course	5	1	5	L	None  No problems at event over past years			
All areas	Weather Over exertion	Slips, trips, falls Dehydration Electrocution (thunder storms)	Participants Members of the public Staff	5	2	10	M	Events to be run with seasonal conditions considered.  Reserve the right to close event should conditions prove unsuitable  Qualified first aiders on site	5	1	5	L	Monitoring of weather and ground conditions in days prior to event  Pre event briefing on fluid levels and how to overcome issues while running.  Marshalls to support on the course if required			
All areas	Running	Slips, trips and falls Cuts, grazes and lacerations Broken limbs	Participants Members of the public	4	2	8	M	Ground inspected and course marked out avoiding any obvious inclement or uneven surfaces where possible  Qualified first aiders on site	4	1	4	L	Awareness of course and any changes on the day due to weather or change in surface due to impact from running			
All areas	Lost children / Vulnerable Adults	Abduction Injury Inappropriate photography	Participants Members of the public	5	2	10	M	Event volunteers on hand to assist with problems  Lost children point at scoring tent	5	2	10	M	Be vigilant	All		
Major Emergency	Fire, Bomb explosion, Fire arms	Death, major injury, minor injury, panic	Staff, Volunteers and Members of the Public,	5	2	10	M	Call emergency services  Qualified first aiders on site  Event volunteers on hand to assist	5	1	5	L	None			

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Aggressive behaviour	Members of the public	Verbal/Physical abuse General questions	Staff, partners and Members of the Public	3	2	6	M	Call emergency services Qualified first aiders on site Event Co-ordinators/ volunteers on hand to assist	3	1	3	L	Be vigilant Post review of event to ensure all adequate measures were carried out			