



## Stevenage Sporting Futures Team RISK ASSESSMENT

ACTIVITY / SITUATION: <b><i>KS2 Inclusive Festival</i></b>			Persons at Risk					Risk Rate			
SITE LOCATION: <b><i>BARNWELL COMMUNITY LEISURE</i></b>			Employees	Students	Other Users	Contractors	Public	NOTES ON RISK RATES:			
RISK ASSESSMENT REF: <b><i>INCF23</i></b> SHEET: <b><i>1 of 2</i></b>								SEVERITY: A – Death, major injury, damage, loss of property B – 3 days abs, moderate injury / damage C – Minor injury, loss / damage			Severity
REVIEW DATE: JANUARY 2023 NEXT REVIEW DATE: JANUARY 2024								LIKELIHOOD: 1 – Extremely likely to occur 2 – Likely to occur 3 – Unlikely to occur			
ASSESSOR: REGAN CAROLAN								RISK LEVEL: H – High M – Medium L – Low			
ACTIVITY / PREMISES EQUIPMENT	Haz No.	IDENTIFIED HAZARD						PRECAUTIONS AND CONTROLS			
Spectators on court	1	Nonparticipants converging on race lane area causing runner to trip		✓			✓	All spectators reminded to stay off the playing area. Spectator area set away from the courts or outside of the hall if possible	C	3	L
Running / Jumping	2	Pulled muscles caused by inadequate warm-up.		✓				Provide warm-up time at the start of each competition, including stretches of major muscle groups.	C	3	L
Running / Jumping	3	Slips and twists of lower limbs in wet conditions and / or uneven surface.		✓				Ensure surface is checked prior to use and any spills wiped immediately	C	3	L
Obstacle Relay	4	Tripping on equipment during obstacle relay. Hitting relay team with baton		✓				Participants given demo before activity starts to ensure they know how to use equipment safely. Foam batons used for change overs	C	2	L
Long jump indoors	5	Slips on dusty floor and bruising caused by contact with hard surfaces.		✓				Advise cleaning staff re floor condition. Check student footwear is secure. Provide adequate landing area of matting.	C	2	L
Stork Balance	6	Falling over whilst trying to balance during the stork balance.		✓				Ensure surface around the stork balance activity is protected by gym mats. Advise students as to how they can improve balance, for example holding out arms, looking at something still and etc.	C	2	L

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Speed bounce	7	Mat slipping during bounce and participant falling	✓		Mat secured to the floor or held to ensure it is sturdy for participants throughout their time	C	2	L
Vertical jump	8	Participant jumping into the wall	✓		Encourage participant to jump up bending knees and pushing from the floor vertically.	B	3	L
All events	9	Not adhering to the rules of each activity	✓	✓	Events should be supervised by capable and competent instructors	C	3	L
Fire Escape	10	Children or parents exiting the door inappropriately. Blocking the exit with equipment.	✓	✓	Reminder to use the main exit doors and to keep the exit clear at all times	C	3	L
Unaccompanied children leaving the event without parental or school supervision	11	Children leaving unaccompanied or with an adult not in direct supervision. Child exiting into carpark and not looking.	✓	✓	Briefing for school staff to ensure all children have designated meeting point for school and are not allowed to leave without prior agreement from school staff should a parent come to collect them from the venue	A	3	M